

**Information:**

**Drawer:** Accounts Payable - Invoices **Vendor Number:** 1749650 **Vendor Name:** D D Office Products, Inc. DBA Liberty Paper

**Check Details:**

**Check Number:** E0111210 **Check Amount:** \$ 35,796.00 **Check Date:** 12/16/2025

**Invoice Details:**

**Invoice Number:** 325235 **Invoice Date:** 9/30/2025 **PO Number:** P0020833  
**Voucher Number:** V0916885

**Document Type:** AP Invoice

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**Document Below**



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## Invoice 325235

Customer COD002

**Bill To:**

COLLEGE OF DUPAGE  
ATTN: ACCOUNTS PAYABLE  
425 FAWELL BLVD.  
GLEN ELLYN, IL 60137

**Ship To:**

COLLEGE OF DUPAGE  
SHIPPING & RECEIVING  
425 FAWELL BLVD.  
GLEN ELLYN, IL 60137

Date		Ship Via		F.O.B.		Terms		
09/30/25		TQYL		TL 2 OF 2		Net 30 Days		
Purchase Order Number			Order Date	Salesperson			Our Order Number	
P0019586			09/25/25	BID			160747	
Quantity			Item Number	Description	Unit of Measure	Tax	Unit Price	Amount
Req.	Ship	B.O.						
600	600	0	PREMIER811W-2	PREMIER 8.5X11, 20#, 92-BRIGHT COPY PAPER (10/CTN) (M)	CTN	N	29.83	17898.00

Goods sold and delivered to the Purchaser named in this invoice shall remain property of the Vendor until paid in full. Said Vendor reserves the right to retake possession of the merchandise invoiced for upon default of payment. In case of default of payment, Purchaser agrees to pay all costs of collection of goods. 1.5% Late Charge due on balances outstanding more than 30 days from the date of invoice (18% per annum).

NonTaxable Subtotal	17898.00
Taxable Subtotal	0.00
Tax	0.00
Total Invoice	17898.00

Customer Original

**Information:**

**Drawer:** Accounts Payable - Invoices **Vendor Number:** 1749650 **Vendor Name:** D D Office Products, Inc. DBA Liberty Paper

**Check Details:**

**Check Number:** E0111210 **Check Amount:** \$ 35,796.00 **Check Date:** 12/16/2025

**Invoice Details:**

**Invoice Number:** 325236 **Invoice Date:** 9/30/2025 **PO Number:** P0020833  
**Voucher Number:** V0916884

**Document Type:** AP Invoice

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**Document Below**



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866.50.PAPER | FAX: 323.582.3434 | WWW.LIBERTYPP.COM

## Invoice 325236

Customer COD002

**Bill To:**

COLLEGE OF DUPAGE  
ATTN: ACCOUNTS PAYABLE  
425 FAWELL BLVD.  
GLEN ELLYN, IL 60137

**Ship To:**

COLLEGE OF DUPAGE  
SHIPPING & RECEIVING  
425 FAWELL BLVD.  
GLEN ELLYN, IL 60137

Date		Ship Via		F.O.B.		Terms		
09/30/25		TQYL		TL 1 OF 2		Net 30 Days		
Purchase Order Number				Order Date	Salesperson		Sales Order Number	
P0019586				09/25/25	BID		160746	
Quantity			Item Number	Description	Unit of Measure	Tax	Unit Price	Amount
Req.	Ship	B.O.						
600	600	0	PREMIER811W-2	PREMIER 8.5X11, 20#, 92-BRIGHT COPY PAPER (10/CTN) (M)	CTN	N	29.83	17898.00
<div><div><div>FSC Chain of Custody code SCS-COC-700400</div><div>FSC'S Claim Type: FSC MIX</div></div><div>SHIP TO CONTACT: Nancy Jadzak - 630.942.2238 SHIP TO EMAIL ADDRESS: jadzakn@cod.edu RECEIVING HOURS: Mon - Fri - 7:30am - 4:00pm</div><div>Goods sold and delivered to the Purchaser named in this invoice shall remain property of the Vendor until paid in full. Said Vendor reserves the right to retake possession of the merchandise invoiced for upon default of payment. In case of default of payment, Purchaser agrees to pay all costs of collection of goods. 1.5% Late Charge due on balances outstanding more than 30 days from the date of invoice (18% per annum).</div></div>								<div>NonTaxable Subtotal17898.00</div> <div>Taxable Subtotal0.00</div> <div>Tax0.00</div> <div>Total Invoice17898.00</div>

Customer Original (Reprinted)

"Jadzak, Nancy" <jadzakn@cod.edu>

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**Liberty Paper Invoice 325236**

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"Jadzak, Nancy" <jadzakn@cod.edu>

Tue, Dec 2, 2025 at 10:24 PM UTC

CC:

BCC:

**Nancy Jadzak**

Manager, Campus Services

College of DuPage

**Phone** 630-942-2773

**Email** [jadzakn@cod.edu](mailto:jadzakn@cod.edu)

425 Fawell Boulevard | IRC 1008

Glen Ellyn, IL 60137

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**4 attachments**

image002.jpg

Liberty Paper Invoice 325236.pdf

image001.jpg

image003.png